



Full Council Meeting Summons Monday 9 June 2025, 7.30 pm start
Whittle-le-Woods Village Hall

Dear Councillor

You are hereby summoned to attend a meeting of Whittle-le-Woods Parish Council to consider the items detailed on the attached agenda.

If you are unable to attend, please could you submit an apology to the Clerk.

Yours sincerely

D Platt

D Platt
Locum Clerk to the Council
Issued: 2 June 2025

Meeting arrangements Full Council Meeting
Monday 9 June 2025, 7.30 pm start
Whittle-le-Woods Village Hall

Agenda

1. Apologies
2. Declarations of interest and dispensation considerations
Members are reminded of their responsibility to declare any interest in respect of any matters contained or brought up at any point in this meeting, in accordance with the current Code of Conduct. Council will consider any dispensation requests submitted.
3. Minutes of previous Council meetings to be approved, or received at a later date
4. Statutory Business
 - 4.1 Councillor vacancy update
 - 4.2 Planning - Consider planning report, approve responses and ratify responses made between meetings or to meet deadlines.

5. Financial items
 - 5.1 Consider and approve expenditures in the circulated report, and any after the agenda, submitted to the meeting
 - 5.2 Receive finance reports circulated
 - 5.3 Receive and approve the Financial Accounts to 31 March 2025
 - 5.4 Receive and approve the Annual Governance Statement (Section 1)
 - 5.5 Receive and approve the Accounting Statements (Section 2)
 - 5.6 Receive an update on the position of the Internal and External Audit processes
 - 5.7 Banking arrangements, review present and recent efforts to secure, apply for a Unity Trust Bank account and specify who will be named on the bank mandate
6. Project updates from Councillors

Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.
7. Matters for information

Notify the Chair prior to the meeting starts of any item to be raised under this section. Only items of information, referral to another authority, or matters offered for consideration at a future meeting can be raised. No legal decisions can be taken.
8. Exclusion of Press and Public

It is proposed that, because of the confidential nature of the business to be transacted the press and public are excluded from the forthcoming items of business - pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960¹ and defined in Paragraph 1, Part 1 of Schedule 12A to the Local Government Act 1972².
9. Updates on employment, recruitment, interim measures and urgent actions

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¹ <https://www.legislation.gov.uk/ukpga/Eliz2/8-9/67/section/1>

² <https://www.legislation.gov.uk/ukpga/1972/70/schedule/12A>